



Eccles Health
Sciences Library



NANOS 2010

Collaboration Tools: Picasa and YouTube

Why use Picasa?

Picasa also makes it very easy to share an image on the Web or a video clip on the Web or on YouTube. This can be a quick and easy way to share video and images with colleagues.

What is Picasa?

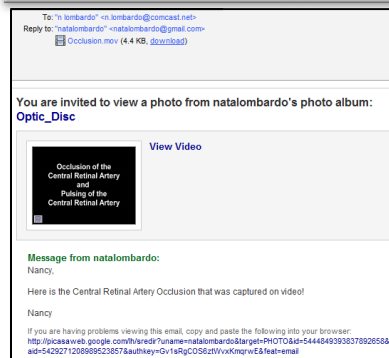
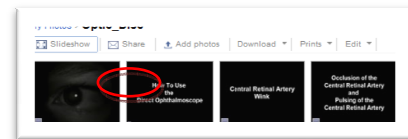
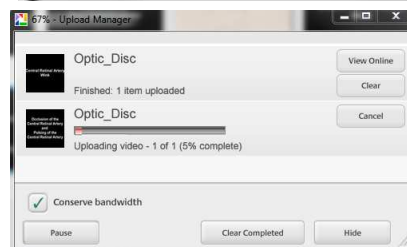
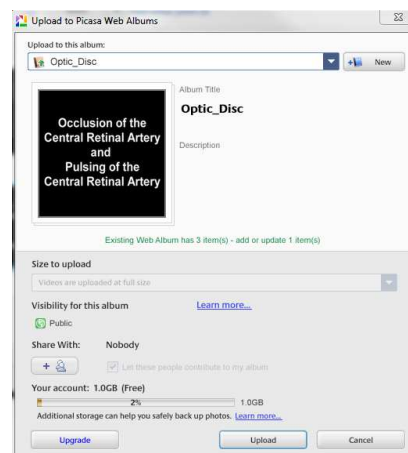
Picasa software, owned by Google, lets you organize, edit, and upload your photos to the Web. It also tracks your video clips. You must download the Picasa software to upload to YouTube, but you can create Picasa Web Albums entirely online. With Picasa you can:

- Import images and video from your camera, or other devices and drives
- Search, sort, move and delete images and video
- Edit images, describe, label and tag them
- Share images and video

Uploading Video to Picasa Web Album

Videos can be included in your Picasa Web Albums after you have created them. You must use the downloaded Picasa software to upload videos, as the Upload button on the Web Album cannot be used to upload a video. The process for uploading video is:

1. In the Picasa Library, single-click to select the video you'd like to upload.
2. Click the **Tools Menu**.
3. Click **Upload** in the **Tools Menu**.
4. Choose **Upload to Picasa Web Albums**.
5. You will be asked to sign into your Web Album
6. After you've signed in, choose your YouTube video settings:
 - Enter the title, description, tags, and choose your video category.
 - To make the video public, check the box next to 'Make this video public (optional)'.
7. Click **Upload Video**. (Check Conserve Bandwidth to slow the upload and keep you connection fast.)
8. Click **View Online** to go to your Web Album.
9. To share the video with a friend, open the video in the Web Album, Click on Share above the video, enter the email address and message. Send invitation.
10. Your friend will receive an email invitation with a link to the video.
11. If you have a Gmail account, your contacts are available for sharing. You can share with entire Groups, if you have assigned your contacts.



Uploading Video to YouTube

Videos uploaded to YouTube can be up to 1 GB in size. To upload one video at a time directly to YouTube, please follow these steps:

1. In the Picasa Library, double-click the video you'd like to upload.
2. Click the **Upload to YouTube** button.
3. Click the **Change User** link to sign in to YouTube.
4. After you've signed in, choose your YouTube video settings:
 - i. Enter the title, description, tags, and choose your video category.
 - ii. To make the video public, check the box next to 'Make this video public (optional)'.
5. Click **Upload Video**.
Depending on the size of your video, the upload process can take several minutes to complete. If this upload process fails for any reason, please attempt the upload again in a few minutes.
6. Once uploaded, the Upload Status box will offer a **Click to View Online** to take you to the **YouTube** video.
7. Edit the title and description as needed. Share the YouTube video by sending the direct URL or emailing from YouTube.

